girl scouts of san jacinto

United Way

TROOP/GROUP DUES RECORD

(This record is kept by the troop leader, group coordinator, or the treasurer where the troop/group collects dues from its members.)

Troop/Group Number _____ Year _____

Names / Month / Day																			
1																			1
2																			2
3																			3
4																			4
5																			5
6																			6
7																			7
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22																			22
23																			23
24																			24
Totals																			

HOW TO USE THIS FORM

The following method may be used to indicate that the dues are paid in full (X); in part (record actual amount paid); or not at all (leave the square blank). When, in the case of non-payment or partial payment, t he balance is paid, the (X) may be used to cover the amount already recorded as a partial payment or to fill the blank space. At the end of each month, a vertical line may be drawn in red

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Names	Month / Day																		
1																			1
2																			2
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5																			5
6																			6
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23																			23
24																			24
Totals																			

IMPORTANT

This record, or a copy of it, should be forwarded as the leadership of the troop group changes. This record is the property of the troop/group to which the record applies and is **not** the property of the person who keeps the record.